

Cochrane-Fountain City School District
Human Resource Committee Minutes
July 30, 2019

Karen Knospe, chair of the committee called the meeting to order at 5:30 p.m. at the Buffalo City Municipal Building. Other committee members present were, Kalene Engel and Rita Greshik. Others present included Michele Butler, Larry Cyrus and Donna Baertsch.

Review the Committee's Charge-The Human Resources Committee is charged with providing recommendations concerning the recruiting, hiring, training, compensating and retaining a highly qualified and diverse staff.

Review/consideration recommendation of list of Policies to consider; We reviewed a list of mostly 500 policies and will recommend them for consideration to the full board.

Review/discussion of hiring process; Committee members asked for a report on the hiring process the school currently follows. A discussion followed.

Draft of employee handbook if reviewed for discussion/recommendation; Michele is still reviewing the draft and committee members will receive asap for review and discussion.

Support Staff compensation; The committee is working on establishing a salary schedule.

Donna Baertsch left at this time 7:25 p.m.

Co and Extracurricular pay; A chart of Co and extracurricular pay from other schools in Wisconsin and some from our CESA were reviewed to see how we compare. This data will be reviewed for future considerations.

Staff Survey; This item will be placed on a future meeting.

Closed Session-Pursuant to Section 19.85 (1)(c), Wis Stat for the purpose of discussion of employment status of district employees over which the School Board exercises jurisdiction. Kalene Engel made a motion, seconded by Rita Greshik to go into closed session at 8:25 p.m. On a roll call vote all committee members voted yes. Motion carried. Others present included Michele Butler and Larry Cyrus.

Return to open; Rita Greshik made a motion to reconvene into open session at 8:50 p.m., seconded by Kalene Engel. Motion carried.

Adjourn: Kalene Engel made a motion to adjourn at 8:52 p.m., seconded by Rita Greshik. Motion carried.